

Minutes of Travis County Emergency Services District #3 July 27, 2009

Attached to and incorporated into these minutes is a copy of the official agenda for the July 27th 2009 meeting.

Under Agenda Items 1 & 2: Board Vice President John Villanacci called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:03 p.m. A quorum was established with Commissioners John Villanacci, Rick Coneway, and Carroll Knight attending.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chief Wittig; Business Manager Miller; District Chiefs Deming and Hartigan; and PIO Warren.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Knight moved to approve the June 22nd minutes. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Coneway moved to approve the Treasurer's Report, seconded by Commissioner Villanacci. The motion carried unanimously. Commissioner Knight presented the Quarterly Investment Report.

Under Agenda Item 6: During informal discussion it was apparent that the District would need to levy \$0.10 per \$100 of property taxes in order to fund probable expenses. Hearings regarding the tax rate will be held if necessary.

Under Agenda Item 7: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from June 24th through July 28th 2009. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 8: Chief Warren presented the Monthly Status Report.

Under Agenda Item 9: The commissioners reviewed the changes to the Travis County EMS ILA agreement and made a few minor changes to the document. The revised document is expected to be presented for formal approval at the August 24th meeting.

Under Agenda Item 10: Assistant Chief Wittig reported that the Mackey Field Facilities Building grant monies have all been spent. The entire project is 99% complete with a small amount of landscaping work still pending.

Under Agenda Item 11: There was no other business.

Under Agenda Item 12: Vice President Villanacci announced that the next regular meeting of the board would take place on August 24th. Hearings will be held on August 24th, September 14th, and September 28th if necessary. The September 14th hearing would begin at 6:00 p.m.

Under Agenda Item 13: There was no Executive Session.

Under Agenda Item 14: There being no further business Commissioner Coneway moved to adjourn at 7:48 p.m. Commissioner Knight seconded the motion, which carried unanimously.

Respectfully submitted,

Carroll Knight Secretary
Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular board meeting at 7:00 p.m. on Monday, July 27, 2009 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the June 22nd meeting.
5. Treasurer's Report. .
6. Informal discussion concerning the draft 2010 budget and desired tax levy.
7. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 6/24/09 – 7/17/09
 2. Checks dated 7/18/09 - 7/28/09
8. Chief's Monthly Status Report.
9. Discuss and consider adopting the Travis County EMS ILA.
10. Mackey Field and Facility Storage Building Project update.
11. Other Business:
 - A. Any other business.
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.

Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, *et seq.*

Return to open session.

13. Consider and take appropriate action on matters discussed in Executive Session.
14. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices). Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on July 23rd 2009 _____ Megan Lundquist, Office Manager